Classroom Management Toolkit

Build the Environment • Set the Expectations • Support Success

Positive Classrooms Build Tomorrow's Leaders!



1. CLASSROOM EXPECTATIONS

Create clear, consistent, and positive expectations for behavior, work, and communication.

- ✓ Keep expectations simple and age-appropriate.
- ✓ Use positive language (e.g., "We do..." instead of "Don't...").
- ✓ Post and refer to expectations daily.
- ✓ Involve students in creating classroom norms.

2. ROUTINES & PROCEDURES

Reduce chaos and increase independence with consistent routines.

- ✓ Establish daily routines (e.g., entry, transitions, dismissal).
- ✓ Teach and model procedures (in small steps).
- ✓ Practice and revisit regularly.
- ✓ Use visuals (charts, timers, checklists).

3. POSITIVE RELATIONSHIPS

Connection builds compliance, trust, and a sense of belonging.

- ✓ Learn students' names and interests.
- ✓ Show genuine care and respect.
- ✓ Use positive reinforcement ("catch them being good").
- ✓ Listen, encourage, and celebrate progress.

4. BEHAVIOR SUPPORTS

Prevent problems, teach skills, and provide support when needed.

- ✓ Use proactive strategies (e.g., engaging lessons, movement breaks).
- ✓ Teach social-emotional skills.
- ✓ Apply consistent consequences (related and logical).
- ✓ Offer choices and problem-solving opportunities.

5. ENGAGEMENT STRATEGIES

Keep students motivated, involved, and on task.

- ✓ Use hands-on, real-world activities.
- ✓ Incorporate student choice and voice.
- ✓ Vary instruction (visual, auditory, kinesthetic).
- ✓ Set achievable goals and celebrate small wins.

6. COMMUNICATION

Keep students, families, and colleagues informed and connected.

- ✓ Be clear, consistent, and positive.
- ✓ Use multiple channels (ClassDojo, email, phone, etc.).
- ✓ Share successes and progress.
- ✓ Address concerns early and professionally.

7. QUICK-REFERENCE TOOLS

Keep these handy for daily use!

- ✓ Classroom rules & expectations poster
- ✓ Behavior tracking sheet
- ✓ Guided practice & lesson templates
- ✓ Contact list (parents/admin)
- ✓ Emergency procedures
- ✓ Sub plans / backup activities

REMEMBER...

"You don't have to be perfect. You just have to be consistent, compassionate, and committed to your students.

Small steps, big impact!"

Better Management = More Learning = Brighter Futures